

# Bloomington Covenant Church

## Job Description

# Organist/Keyboard Instrumentalist

**Principal Function:** Uses gifts of musicianship balancing the instruments of organ, piano/keyboard to assist leading the congregation in worship; working in collaboration with the Pastoral Staff, the Director of Music, the Choir, Worship Team and other musical ensembles. In aligning with worship needs, worship music must be balanced between organ and keyboard (piano/electronic keyboard). This position may be filled with more than one person.

### Requirements:

- A personal commitment to Jesus Christ as Savior and Lord and to His Church;
- Support the ministries of Bloomington Covenant church and, in particular, the music and worship ministries;
- Minimum five years of experience as a church organist and keyboard instrumentalist (or equivalent) and established proficiency on the instrument(s);
- Minimum four years of formal musical training.

### Responsible To:

- Primarily the Director of Music, and additionally the Senior Pastor and the Worship and Music Support Board;
- At minimum, an annual performance review will be conducted by the Worship and Music Support Board;
- Summer vacation to be coordinated with the Director of Music and the Worship and Music Support Board;
- Compensation to be determined by the Executive Board.

### Responsibilities:

- The Organist/Keyboard Instrumentalist distribution of duties is as follows:

	organ	piano	keyboard
Choir	X	X	
Worship Team		X	X
Congregational hymns	X	X	X
Prelude/Postlude	X	X	
Miscellaneous	X	X	X

- If filled by more than one person, the percentage of salary distribution by duties (and instruments to be played) are:
  - Organist (organ) **40%**
  - Keyboard Instrumentalist (piano/keyboard) **40%**
  - Choir Accompaniment (organ/piano) **20%**
- Work in collaboration with the worship planning staff, and attending worship planning meetings as appropriate;
- Provide a Prelude and Postlude at each Sunday service unless other arrangements have been made; Preludes to begin at minimum five minutes prior to the established starting time of worship; Postludes to begin following the Benediction;
- Play an Offertory as requested;
- Accompany the Church Choir during worship and all practice sessions, using either the organ or the piano at the discretion of the Director of Music;
- Accompany the Worship Team during worship and all practice sessions, using either the piano or the keyboard at the discretion of the Director of Music;
- Accompany special Choir presentations as requested, in practice and performance;
- Accompany all congregational singing from the hymnal, songbooks, and, as requested, other musical arrangements;
- Be well prepared for the presentation of each piece of music requested;
- Be available for weddings and funerals at the request of the family or Pastoral Staff; or assist in finding another musician.
- Notify the Director of Music or the Worship and Music Support Board of the need for tuning or maintenance of any of the instruments used for the above and make arrangements to have it completed in coordination with the church calendar, notifying the Church Office.

Approved by the Worship and Music Support Board – (date)

Approved by the Executive Board – (date)

Revised on January 12, 2010